

FLORIDA ASSOCIATION FOR WOMEN LAWYERS CHAPTER DEVELOPMENT GRANT PROGRAM

Overview

Under the *Chapter Development Grant Program*, FAWL makes one-time grants of up to \$500 available to for the purpose of building membership in new chapters, rebuilding chapters that have experienced losses in membership levels and recruitment efforts that target groups of potential members that are underrepresented in the chapter. **Chapter Development grants are not available for ongoing or routine membership efforts.**

Grant Program Goals

- To assist new chapters in building membership
- To assist in the rebuilding of chapters that have experienced membership loss
- To encourage chapters to reach target groups for in the membership of the chapter (e.g., minority lawyers, unemployed lawyers or lawyers returning to the workforce).

Grant Program Operation

Grant Program Cycle is Continuous Throughout the Year

1. Applications are available online
2. If the application is approved, grant will be awarded within 60 days of receipt

Eligibility Requirements

1. Applicant must be a FAWL chapter in good standing
2. The project described in the Grant Application Form and the request for funding from FAWL must have received approval by the chapter's board of directors.
3. The project for which funds are requested must address the grant program goals.

Grant Reporting Requirements (form will be provided by FAWL to successful applicants)

1. Simplified *fill-in-the-blank* report form to provide for:
 - a. Fiscal accountability for funds awarded
 - b. Achievement of grant purposes
 - c. Replication information section formatted for easy distribution

Application Process

1. Chapters are limited to one application/every two years.
2. Applications are limited to the space provided on the Grant Application Form.
3. Completed Grant Application Forms may be mailed, faxed or e-mailed to FAWL.

THE FLORIDA ASSOCIATION FOR WOMEN LAWYERS
PO Box 13978
Tallahassee, FL 32317

CHAPTER DEVELOPMENT GRANT PROGRAM

GRANT APPLICATION FORM

Name of Chapter _____

Name of Contact/Title _____

Contact Address _____

City _____ County _____ Zip _____

Telephone _____ Fax _____ E-mail _____

Number of Members in Chapter _____

Amount Requested \$ _____ (maximum **\$500.00** – complete enclosed budget form)

Award Payable To _____ Attention Of _____

Address _____

City _____ Zip _____

Date application was approved by the Chapter's board _____

Submitted By _____ Title _____
(Name)

(Signature) Date _____

1. In the space provided below, *briefly* summarize the membership recruitment project for which funding is requested:

2. Describe any group(s) targeted for recruitment efforts:

3. List the specific task(s) to be undertaken in order to increase membership and how and/or by whom the task(s) will be accomplished:

4. List the name(s) of any other group(s) or organization(s) involved in the project and describe the nature of their involvement, including any financial or in-kind support provided directly for the project (Note: financial and in-kind support also should be listed on the Project Budget Form enclosed):

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CHAPTER DEVELOPMENT GRANT PROGRAM
PROJECT BUDGET FORM

Chapter Name _____

Category	FAWL Funds Requested	Chapter Funds	Other Funds* (list sources below)	In-Kind Support** (list sources below)	Total
Personnel					
Employee Benefits					
Consultant Fees					
Travel					
Space					
Equipment					
Supplies					
Telephone					
Postage					
Printing/Photocopies					
Other (specify):					
Other (specify):					
Other (specify):					
Other (specify):					
TOTAL					

*Sources for Other Funds: _____

**Sources for In-Kind Support: _____